

Corrected
For Distribution

MINUTES

PRESIDENT'S CABINET

March 16, 2004
8:30 a.m.

Members present: Dr. Stephen T. Hulbert, Dr. Eugene Dial, Dr. David Boudreaux, Mr. Larry Howell, Mr. Lionel Naquin, Jr., Mrs. Sharon Daigle, Mr. Mike Davis, Mr. Mike Delaune and Miss Stephanie Caballero.

Members absent:

Guests Present:

1. Mascot Issue – Dr. Hulbert

This is a Nicholls' issue that could affect us in this day and age. Dr. Hulbert suggested removing the currently protected caricature mark from use. Continue to use the trademark to prevent usage from others. Take the caricature off the side of the football stadium. The intent is not to rewrite history. African Americans have expressed that their desire is not to change history. Eliminate the floppy uniform. Dr. Hulbert stated that we were not changing our colors; we were not changing the Colonels and not changing the N with the saber through it.

He is in the process of getting the ROTC program back on campus. It is a great scholarship program.

We need to acknowledge that the roots of the mascot was not necessarily a university decision but a series of actions involving students, student leadership, staff on the campus and friends of the campus, that over time, evolved into a series of practices in the University mascot. This is the history of the University. Dr. Hulbert stated the colors of the University are red and gray, no more blue uniforms. Dr. Hulbert stated that this be conveyed to the Athletic Department that this was mentioned in the Cabinet meeting. He stated that athletic colors will be the University colors. If there are problems displaying red and gray then use a darker color (black or blue) for edging/piping around the numbers for standing out purposes. Dr. Hulbert requested that a Mike Delaune and David Boudreaux write a statement that could be released, return to Dr. Hulbert to edit, and he wants it to come back to the Cabinet to see if the Cabinet is comfortable with statement. Dr. Hulbert wants the Cabinet to think about the saber whether or not he is right or wrong with the saber. Dr. Boudreaux stated that if ROTC does come back to the campus, it settles the matter because there is a ceremonial saber used by ROTC. The statement will be pro-actively released.

Dr. Hulbert wants Mike Davis to remove the Beauregard picture off the wall and take to Archives. Dr. Hulbert believes, in Polk Hall or somewhere else, something similar, he

wants removed and sent to Archives. Do not remove Governor Nicholls, even if he is in a confederate uniform. He is our history.

Dr. Hulbert wants Mike Delaune and David Boudreaux to find memo/policy on colors. Also, to develop policy of what are the University colors and how it is to be displayed. Any purchases of uniforms need to be approved by the Athletic Director and Associate Athletic Director. Dr. Hulbert wants them work with Rob and to talk to the coaches for consistency.

Mr. Davis asked if Dr. Hulbert wanted the drawing of the colonel on the stadium removed. Dr. Hulbert stated yes and if he could get someone to put on the side of it Guidry Stadium - Home of the Colonels, put it on there.

Dr. Hulbert stated that the first letter will be sent to Student Government stating this is the intent of the Administration. Then it will be followed by a letter to the University community, then a press release.

2. Budget – Dr. Hulbert

Discussion followed. Dr. Hulbert wants to have a budget process of involvement.

Dr. Hulbert told Mr. Howell that he (Dr. Hulbert) needed to get to the point of being able to know the decision points and the repercussions on the decisions we make. Dr. Hulbert wants to have that involved budget process and he wants Lionel Naquin and Larry Howell to talk about how to put it together.

Dr. Hulbert wants all figures put down in order to know, at what level, we cut. If our enrollment is up, based on what we projected and we have some extra revenue, Dr. Hulbert wants to be able to say, maybe we can put something back in.

First thing is revenue generation. Dr. Hulbert wants to know that our fees are at the optimum level that we can get, based on the service we are providing. Dr. Hulbert wants to make sure that we fill the positions that produce credit hours.

Dr. Hulbert wants all the issues dealing with the budget and wants Mr. Howell and Mr. Naquin to work together. He also wants Dr. Dial's issues in for the recruitment plan and the scholarships, because (scholarships) is definite.

3. Fees – Dr. Hulbert

Wants fees presented at a certain period of time. He does not care if they are split into two sections, academic fees or student fees. Need to have a process to look at fees to see if they are adequate. Mr. Naquin can provide a list of fees and charges. He can also put together a time table for considering fees, which can be talked about. Dr. Hulbert wants Mr. Naquin to send him a draft and also to send it to the Cabinet members. Dr. Hulbert stated that would be for future discussion. Dr. Hulbert stated that once we receive the list of those fees, the question will be "do any of those fees go up?" Dr. Hulbert stated that he wants to receive all the fees, as soon as possible, and batched all together, not one at a time. All future fee increase requests must have the

expenditure cost against the fee generation (cost analysis). Dr. Hulbert stated that he does not believe in charging fees that cover anything but the service that they provide.

Dr. Hulbert stated that we are going to get a written understanding of budget practices of how we are going to develop and maintain data on fees and how we are going to set fees.

Dr. Hulbert requested an analysis, sometime, of Auxiliary Operations from Mr. Naquin and Dr. Dial.

Mr. Howell stated that he had a request for a Library Fee. Dr. Hulbert stated that he would like that first discussed with the Student Government Association, so that they are aware of it. Dr. Hulbert also stated that we need to be prepared to defend how much we're putting into the Library. If we do introduce a fee, we need to treat it like an enhancement fee, earmark those dollars and show we're delivering an enhancement to the Library. If Mr. Howell wants to submit that proposal, he will have to submit before middle of April because Student Government officers will be changing.

Mr. Naquin stated that we need to compare our fees with the other schools in the System. Dr. Hulbert stated that when we are ready to discuss fees, we need to talk about where we are in position with our sister institutions.

Dr. Hulbert wants to set a date when we will finish discussion of fees for 2004-05, and he wants something like April 15. Mr. Naquin will provide a list of the current fees. The fees need to be submitted to the appropriate vice presidents, as soon as they can, then submit to Mr. Naquin, who will submit as a package.

4. Residence Hall Room Rent

Dr. Dial stated the request for increase was \$25 which is approximately 3%. Dr. Dial stated it was hard to compare with sister institutions because some of their dorms are much nicer than ours.

5. Board Fee

Sodexo requested a 9% increase. Brenda Haskins' recommendation was not to accept the 9% but to allow a 5%. Mr. Naquin stated that we had not gone up on Board fees since 2001 (Fall 2000).

6. Student Union Fee

Proposal to go up \$12.00 on the Student Union Fee. Dr. Dial stated that we had not gone up on the Student Union fee since 1989.

Dr. Dial stated that, currently, we have two fees, one @ \$17.50 assessed by the University (Student Union Operations Fee) and one @ \$12.50, (Student Union Operation Fee), which is a student assessed fee.

Dr. Hulbert stated that each vice president will have to have, eventually, a statement/analysis on every single fee we have, in terms of what issues are behind each fee. They will need to maintain a history of all fees.

Dr. Boudreaux's concern is each one of the fees drives up the cost for Athletics. Dr. Hulbert stated that there needs to be a projection of Athletics budget for next year based on these conditions. Dr. Hulbert understands, but Athletics is a separate issue he (Dr. Hulbert) will have to deal with.

Dr. Hulbert stated that the request for Room and Board request is detailed and documented. He stated that the \$10 - \$12 is too much for the Student Union increase and there was no financial analysis attached.

Mr. Naquin feels that it will be safe to assume that the Room and Board fee increase request will be approved by System staff. He feels that Mr. Nicklas, at the Board Office, would approve and we would not have to submit as a Board agenda item.

Cabinet approved Room and Board fee increase request as submitted. Mr. Naquin will prepare the appropriate document to send to Board Office for staff approval.

Regarding the Student Union fee, Dr. Hulbert stated that if Dr. Dial wanted to come back with the increase request, that we needed more documentation. Mr. Naquin requested that they check with Linda, in Controller's Office, who can help with the profitability of the proposal.

7. Cell Phones

Dr. Hulbert has not received any request from the Vice Presidents. Mr. Naquin stated that the proposal from Cingular has two plans. One for University (business plan) and one for employees at University. What has been presented is outdated (August 2003). The Business Plan, the individual from Houma cannot do it because we have a state contract that only allows us to deal with state contracted organizations in which Cingular is one, but through their office in Baton Rouge. The employee plan, the proposal presented, is not as good as some of the present rates you can get from Cingular in town.

Mr. Naquin stated that Terry in Purchasing is presently evaluating all cell phone plans on state contract. Once completed, we can talk more about what is available. Per Dr. Hulbert, when Mr. Dupre is ready, he will come in with Mr. Naquin, and talk about the cell phone plan options at a Cabinet meeting.

Mr. Naquin suggested that we not get involved with the employee plan. The Cabinet agreed.

Dr. Hulbert will write Greg Givens, Cingular representative, and inform him accordingly.

8. University of Louisiana System Attorneys.

Dr. Hulbert stated that before anyone has any contact with any attorney, that they contact the President's Office first. He wants to know what it is concerning before they contact any attorney with the System Office.

8. Retired Faculty Reception

Dr. Hulbert stated that there is going to be a Retired Faculty Reception. It will not include classified employees. It will be a program for faculty and senior staff (Deans or Vice Presidents). This annual function will be funded through NSU Foundation. The event will be for faculty who retire during the academic year.

9. Need to revisit the issue of the new policy of accepting gifts.

When the new policy comes out, we need to communicate with our vendors and we need to put into contracts the appropriate language that we cannot accept any gifts especially from people we do business.

Meeting Adjourned at 11:00 a.m.

Note to Members:

President's Cabinet Meeting

THINGS WE AGREED TO DO:

1. Dr. Boudreaux –

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2. Dr. Boudreaux/Mike Delaune -

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3. President's Cabinet -

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4. Mike Davis

Dr. Hulbert wants Mike Davis to remove the Beauregard picture off the wall and take to Archives. Dr. Hulbert believes, in Polk Hall or somewhere else, something similar, he wants removed and sent to Archives. Do not remove Governor Nicholls, even if he is in a confederate uniform.

5. David Boudreaux/Mike Delaune

Dr. Hulbert wants Mike Delaune and David Boudreaux to find memo/policy on colors. Also, to develop policy of what are the University colors and how it is to be displayed. Work with Rob Bernardi and coaches.

6. Mike Davis

Remove Colonel from stadium.

7. Larry Howell/Lionel Naquin

Dr. Hulbert wants to have that involved budget process and he wants Lionel Naquin and Larry Howell to talk about how to put it together.

8. Lionel Naquin

Mr. Naquin can provide a list of fees and charges. He can also put together a time table for considering fees, which can be talked about. Dr. Hulbert wants Mr. Naquin to send him a draft and also to send it to the Cabinet members.

9. Eugene Dial/Lionel Naquin

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10. Vice President

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11. Dr. Hulbert

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