Faculty Qualification By Exception

Faculty Name: Julie P. Callais

Teaching Department: Family & Consumer Sciences

Teaching College: Education

Course(s) Taught: FACS 223
(only list course(s) that the faculty member is NOT qualified to teach by SACS guidelines)

Term(s): Fall 2005

The following documentation MUST be filed in the faculty's personnel file upon determination of qualification by exception. In addition, a Faculty Development Plan must be completed annually in order to document continuous development and/or education by the faculty member.

- **Current copy of faculty resume**
- **Any licenses or certifications justifying professional qualifications**
- **Official transcripts for ALL earned degrees (with breakdown of GSH if applicable)**
- **Any letters of reference and/or documentation which prove faculty professional qualifications. (i.e. honors, awards, documented excellence in teaching, or other competencies and achievements that contribute to student learning outcomes)**

Has the appropriate documentation been submitted to Human Resources for filing in the faculty's personnel file?
☑ Yes ☐ No

Basis for Exception: ☐ Professional Experience ☑ Graduate Credit Hours Earned ☐ Personal or Other Related Experience
(check all that apply)

Rationale for Exception: Julie has completed 12 graduate Family & Consumer Sciences hours for completion of her Masters. She would need 6 more graduate Family & Consumer Sciences hours to meet the minimum of 18 hours in the discipline required for SACS. Julie has completed the graduate courses for the two Family & Consumer Sciences courses she adjuncts FACS 457 & FACS 458. Julie taught on the Junior High level for two years and at Nicholls State University in the Family and Consumer Sciences Department for three years and she has been adjuncting for one year. Julie is Certified in Family & Consumer Sciences by the American Association of Family & Consumer Sciences.

Approved by:

Department Head — Date

Dean — Date

Provost, Assoc. Provost, or VP Academic Affairs — Date

IMPORTANT: This exception form MUST state <u>specific</u> <u>reasons</u> why the faculty member is qualified to teach the course(s). Please do NOT re-state degree information that is already noted on the faculty roster. Please note that ONLY qualifications specifically related to the course(s) being taught should be stated as "rationale for exception".