

**Nicholls State University
Academic Council
Minutes**

Date: December 2, 2003
Time: 2:00 p.m.
Place: Conference Room A, Picciola Hall

Members Present: Mr. Howell, Deans Gros, Harrington, Hill, Mortillaro, Strawitz, and Interim Dean Westbrook, Drs. Davis, Harris, Kleen, Pizzolatto, Stroud, Ms. Baudouin, Ms. Hicks, Mr. Bonvillain, and Mr. Ordoyne.

AGENDA	DISCUSSION
1. Academic Council Salutes - Business Administration	Dr. Randy Ryker, Associate Professor of Computer Information Systems, was recognized by the Council for his many contributions to the University.
2. United Way	Ms. Lindsey Clement, United Way Representative, addressed the Council on participating in their fund raising efforts. Council members were given printed material regarding the various agencies that receive funding from United Way and pledge cards for payroll deduction. Various meetings are scheduled on campus in the next few days. Members were encouraged to participate.
3. Online Louisiana	Nicholls will host a Board of Directors meeting and a public forum this week. Through the efforts of Congressman Tauzin, Online Louisiana and community leaders will explore ways to bring high speed Internet service to Louisiana citizens. Thibodaux was chosen as the model rural city to begin this effort. Mr. Howell encouraged attendance at the public forum to be held Thursday, December 4 at 7:00 p.m. in Gouaux Hall Auditorium.
4. Other	
BoS VPAA Council	Dr. Al Davis, Interim Assistant Vice President for Academic Affairs, will represent Mr. Howell at The BoS VPAA Council meeting this week. Agenda items include: faculty leave, post-tenure review, discontinuance of programs policy, and diversity in the curriculum. Dean Harrington suggested that study abroad programs be included as courses meeting diversity requirements.
BoS Agenda Item	Mr. Howell announced that Northeast Louisiana and Southeastern Louisiana Universities are requesting permission to implement the new 2005 admissions standards a year earlier. Mr. Howell read statistics on Nicholls' students who are currently enrolled in more than one remedial. Discussion ensued on the current ACT requirement for enrolling in Mathematics 101. The Council decided to maintain the current Math 101 pilot course for another year.

AGENDA	DISCUSSION
Annual Plans	Dr. Pizzolatto reported that WEB templates are now color coded - strategic planning-blue, annual planning at the vice president's level-red, annual planning at the deans' level-green. She is currently in the process of working on instructions for Level III administrators. The Common Form is now updated and available on the WEB for faculty. She noted that faculty cannot cut and paste from the 2002 form. Dr. Pizzolatto said that she is working on development of an administrative drive that will allow filing faculty teaching exceptions, rosters, etc., which department heads can update each year.
Final Grades	Mr. Rodrigue announced that after summer 2004, final grades would no longer be mailed to students. Students will be able to access their grades online or via telephone.
Jubilee at Crown Oaks	December 9, 2003, is the date of Jubilee at Crown Oaks. This year's event will be held at the home of Jimmy and Grace Gueydan in Houma. Mr. Howell encouraged support of this fundraiser. Ticket information is available by calling Angie Hammerli.
Blackboard	Mr. Bonvillain announced that the Blackboard server would be converted during the upcoming semester break. He asked that faculty who will be using Blackboard during Intersession contact him as soon as possible.
Next Meeting Date	The Academic Council will meet again on Tuesday, December 16, 2003.